

**IDAHO STATE DEPARTMENT OF EDUCATION
RULES GOVERNING IDAHO ADOPTION PROCESS**

It all starts in Idaho Code!

Idaho State Legislature



Idaho State Board of Education



Idaho State Department of Education

1. Idaho State Legislature

a. Idaho Statutes, Title 33 Education

Chapter 1 State Board of Education

Title 33 Education Chapter 1

33-118. COURSES OF STUDY - CURRICULAR MATERIALS. The state board shall prescribe the minimum courses to be taught in all public elementary and secondary schools, and shall cause to be prepared and issued, such syllabi, study guides and other instructional aids as the board shall from time to time deem necessary. The board shall also determine how and under what rules curricular materials shall be adopted for the public schools. The board shall require all publishers of textbooks approved for use to furnish the department of education with electronic format for literary and nonliterary subjects when electronic formats become available for nonliterary subjects, in a standard format approved by the board, from which reproductions can be made for use by the blind.

33-118A. CURRICULAR MATERIALS – ADOPTION PROCEDURES. All curricular materials adoption committees appointed by the state board of education shall contain at least two (2) persons who are not public educators or school trustees. All meetings of curricular materials adoption committees shall be open to the public. Any member of the public may attend such meetings and file written or make oral objections to any curricular materials under consideration. A complete and cataloged library of all curricular materials adopted and used in Idaho public schools is to be maintained at the state department of education at all times and open to the public. “Curricular materials” is defined as textbook and instructional media including software, audio/visual media and internet resources.

b. Idaho State Legislature to Idaho State Department of Administration: Idaho Administrators Procedures Act (IDAPA) *Administrative Rule*

Administrative Code – Education, Board of (08)

Board of Education – Rules – 08.02.03, Rules Governing Thoroughness

128. CURRICULAR MATERIALS SELECTION (SECTIONS 33-118, 33-118A, IDAHO CODE)

The State Board of Education will appoint a committee to select curriculum materials. Committee appointments will be for a period of six (6) years. The membership of the committee will include one (1) representative from each of the state’s institutions of higher education (Boise State University, Idaho State University, Lewis-Clark State College, and University of Idaho); two (2) Idaho public school administrators; two (2) Idaho public school elementary classroom teachers; two (2) Idaho public school secondary classroom teachers; one (1) person who is not a public school educator nor a public school trustee, one (1) person (parent, teacher, or administrator) representing Idaho’s private/parochial schools, who will not be a public school educator or trustee; one (1) public school trustee; three (3) parents and one (1) curriculum consultant from the Division of Instruction of the State Department of Education and one (1) from the Division of Vocational Education whose appointment will be for one (1) year. The Executive Secretary will be an employee of the State Department of Education and will be a voting member of the committee.

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128.03 Subject Areas. Curricular materials are adopted by the State board of Education for a period of five (6) years in the following subject areas: reading, English, spelling, speech, journalism, languages other than English, art, drama, social studies, music, mathematics, business education, career education and counseling, vocational/technical education, science, health, handwriting, literature, driver education, limited English proficiency..

<http://www.sde.state.id.us/adoptionguide/docs/adoptionschedule.pdf>

Content Areas Listed in Idaho Code	State Dept of Education’s 6-Year Adoption Schedule by Category	Adoption Year	
Computer Applications Limited English Proficiency		Annually	
Mathematics	Mathematics	2008	
Agriculture & Natural Resources Business & Office Technology Career Guidance Family & Consumer Science Health Occupations Marketing Education Engineering and Technology Education Trade & Industry Ed	Professional Technical Education		
World Language	Humanities		2009
Visual Arts	Humanities		
Drama, Theatre, Dance, Interdisciplinary	Humanities		
Music	Humanities		
Health	Health		
Driver Education	Driver Education		
Physical Education	Physical Education		
Social Studies	Social Studies	2010	
Economics	Social Studies		
Sociology	Social Studies		
Psychology	Social Studies		
Character Education	Character Education		
Science	Science	2011	
English	Language Arts, Part II	2012	
Spelling	Language Arts, Part II		
Handwriting	Language Arts, Part II		
Speech	Language Arts, Part II		
Journalism	Language Arts Part II		
Reading – Traditional & Research Based	Language Arts, Part I	2013	

128.02 Multiple Adoptions Are Made In Each Subject Area.

128.03 Bids. Each publisher must deliver, according to the committee schedule, a sealed bid on all curricular materials presented for adoption.

128.04 Depository. The State Board will appoint a depository for the state-adopted curricular materials. Resource materials are a local option. (Caxton Printers, Ltd.)

128.05 Local Policies. School districts will follow their own policies for adoption in subject areas offered by a school district for which materials are not covered by the state curriculum materials committee.

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2. *Idaho State Board of Education*

GOVERNING POLICIES AND PROCEDURES

SECTION: IV. ORGANIZATION SPECIFIC POLICIES AND PROCEDURES

Subsection: B. State department of Education

B.1. Purpose. The State Department of Education is established by Section 33-125, Idaho Code, as an executive agency of the State Board of Education for elementary and secondary school matters.

B.4. General Scope of Department Responsibilities.

The department is responsible for public elementary and secondary school matters as provided by Title 33, Idaho Code, or as determined by the State Board of Education.

B.7. Internal Policies and Procedures. The superintendent, as the chief executive officer, may establish such additional policies and procedures for the internal management of the department as are necessary.

3. *Idaho State Department of Education*

Accreditation: The purpose of accreditation is to ensure excellence in education by holding schools accountable to rigorous standards and a process of continuous improvement.

Accreditation Web page is located at <http://www.boisestate.edu/naas/>

Policy for Waiver of the Above Rules: District selection of materials not listed in the State Department of Education's *Adoption Guide* must be reviewed and approved with the *Waiver Form for Curricular Materials*, available on-line at: www.sde.idaho.gov/adoptionguide Each Waiver Form must be approved by the local school board and submitted with a written correlation of each requested material (textbook) to the content knowledge and skills in the appropriate bank of Idaho Content Standards, for each grades of proposed use. Districts purchasing materials prior to the state review and **adoption of those materials pose an accreditation issue within their buildings.**

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